

BROOKS TOWNSHIP MINUTES

490 QUARTERLINE ROAD
NEWAYGO, Michigan 49337
(231) 652-6763
SEPTEMBER 18, 2018
DRAFT

Members Present: Supervisor – Cory Nelson, Clerk – Jennifer Badgero, Trustee– Ken Page, Trustee – Ryan Schultz

Members Absent: Christina Haynor, Treasurer

A regular meeting of the Brooks Township Board was held on the above date at the Brooks Township Hall. Meeting called to order at 7:00 p.m. by Supervisor Cory Nelson. Pledge of Allegiance

AGENDA: Supervisor Nelson asked for additions or corrections to the agenda.

Moved by Nelson, **Seconded** by Badgero to accept the agenda as presented. Approved Unanimously

MINUTES:

Moved by Page, **Seconded** by Nelson to accept the minutes of August 21, 2018 as written. Approved Unanimously

AUTHORIZATION TO PAY BILLS:

Moved by Nelson, **Seconded** by Schultz to pay the bills as presented. Approved Unanimously

TREASURER'S REPORT: (attached)

Received and Accepted Treasurer's Report as presented.

GF 101 – Beginning Balance \$956,247.54, Receipts \$21,592.52, Disbursements \$113,127.18, Ending Balance \$864,712.88

PUBLIC COMMENT: No comments received

REPORTS:

Planning Commission: Schultz provided an overview of the August 27th, Planning Meeting. Public Hearing was held on SLU for Shaneanne's Day Care. The proposed change was forwarded to the Township Board and approved via a Special Meeting. Mr. Richardson, from Resonate Church voiced intent to convert recently purchased property into a church retreat. A sub-committee was formed and met 9/5/18, to establish standards which are modeled after existing Bed/Breakfast standards with some additional criteria. Joe Selzer will share specific detail.

Zoning Administrator: August report submitted. No questions/comments

Fire Board Report: Badgero reported a meeting was held 9/12/18. Del Hirdes was re-appointed and the Board is working on review of policy/procedures.

Coolbaugh Management Commission – Badgero reported a new management agreement was signed at the August meeting switching management from Nature Conservancy to Michigan Nature Association.

Chain of Lakes Sewer Authority: Nelson reported that a recent audit went well. Additionally, the manager is on surgical leave and Brian Minor from Rural Water is temporarily managing the plant. There have been some

recent issues with generators not operating during outages from recent storms. The board is developing a procedure to deal with generator use and maintenance.

Newaygo Area Recreation Authority: Badgero reported a new maintenance/lease agreement will be reviewed next month. Repairs for the skate park were discussed, the road to the soccer fields requires maintenance, and there has been a request from pickle ball members (118 members in Newaygo) to address 9 items for tennis/pickle ball courts. Badgero also noted that the soccer board has experienced a great deal of turnover in the past 6 years.

UNFINISHED BUSINESS:

1) Mitch Rood, of the Newaygo Police Dept. was appointed 6/18/18, as the school assigned Police Officer. Mitch provided an overview and handout of the various activities he participates in. He states he greatly enjoys the position and student response to his presence has been amazing. He plans to provide email feedback to the Board on a bi-monthly basis.

NEW BUSINESS:

1) Back building rental – Cory Nelson and Chad Miller have been working on a potential lease agreement for the building. The proposal would result in making the building marketable and involve \$2500.00 monthly rent, with \$2200.00 identified for cost of improvement recovery and \$300.00 rent. An estimate for repairs was provided and additional estimates would be pursued if proposal is approved. **Moved** by Nelson, **seconded** by Schultz to move forward with making improvements to the building.

2) Recycling/Styrofoam - Ken DeLaat believes the recycling of styrofoam is much needed and should continue. Several suggestions were made to address the issue but more information is needed. Nelson plans to discuss with Chris Wren and Dale Twing to establish some ideas for addressing this issue.

3) Septic Tank Letter – 8/17/18, letter involving periodic inspection and pumping of septic tanks was reviewed and discussed. Decision was made to take no action due to administrative and regulating issues.

4) Pickeral/Kimbel Lake Board – A board member is needed. This board meets 3 times per year with their next meeting 5/14/19. Nelson plans to reach out for interest.

PUBLIC COMMENT: Comments received.

TOWNSHIP BOARD MEMBER COMMENTS: Comments received

ADJOURNMENT:

Moved by Schultz, **Seconded** by Page to adjourn the meeting.

Approved Unanimously

Jennifer Badgero, Township Clerk _____

Dianna Schaafsma, Deputy Clerk _____